

# **Karnataka State Dental Council**

## **Guidelines for conducting and accrediting Continuing Dental Education Program in the State**

The Dental Council of India with the approval of the Government of India, Ministry of Health and Family Welfare, New Delhi have issued guidelines on section 2(a) to 2(i) of Continuation Dental Education Regulation, 2007. The said regulation provides for renewal of Registration for a period of 5 years if, one acquires 100 CDE Points, out of which 6 Credit points for Ethics and Jurisprudence, 6 points for Sterilization, Infection Control and Waste Management and 6 points for CPR and Basic life support system. 20 CDE points per year is mandatory for renewal of registration. Activities on Continuing Dental Education are undertaken by the Dental Council of India to maintain, improve and broaden the knowledge and skills of Dental Surgeons to keep their professional expertise up-to date and inline with the current developments and thereby enhance the quality of care provided to the patients. There is an exponential growth of knowledge and technology in every branch of Dentistry. The Dental Surgeons need to be sensitive on the importance of upgrading themselves. It is the duty of every Dental Surgeon to render better and good service to every patient. Hence, it is important for the Dental Surgeons to develop an attitude for Life Long Learning. The Registration and Renewal of Registration

are mandatory to continue in the profession. Thus, it is decided to formulate guidelines for conducting CDE Programs and award of CDE Points.

1. All Registered Dental Surgeons would need to accomplish 100 points over a period of 5 years, i.e., 20 points per year.
2. Over a period of 5 years, every one should acquire 6 credit points for Ethics and Jurisprudence, 6 points for Sterilization, Infection Control and Waste Management and 6 points for CPR and Basic life support system.
3. The CDE implementation would be valid for a period of 5 years for each Dentist (up to the age of 65 years) engaged in practice and teaching, will be audited during the Renewal of Registration every year by the State Dental Council.
4. CDE Provider should obtain permission from the State Dental Council before printing the Brochure for allotting the credit points and to enable the Council to put up the same in Council's website for the information of all the concerned.
5. Allotment of credit points will be solely at the discretion of the Karnataka State Dental Council.
6. All procedures performed on patients should be in a Hospital, Institution or Clinical set-up only.
7. The CDE provider would be:

- 1) All the GOI / DCI recognised Dental Colleges and Armed Forces. They shall approach Karnataka State Dental Council directly for award of credit points.

- 2) All the recognized Medical Colleges having Dental Faculty and other Institutions involved in teaching Dental Subjects, IDA and its Branches functioning in the State can approach directly the KSDC. Other Academic Bodies and Organisations shall also approach the Karnataka State Dental Council for award of credit points provided they obtained the approval/recognition from the Dental Council of India.

It is mandatory to get the seal of the KSDC with credit points on the certificates to be issued by the CDE providers before concluding the program.

8. The award of credit points would be as follows:
  - a) Full day Lectures or Conference 6 CDE Points.
  - b) Half day Lecture or Conference 3 CDE Points
  - c) Evening Product introduction/  
lecture business meeting 2 CDE Points
  - d) 45 minutes lecture with 15  
minute question & answers- 1 CDE Points.
  - e) For Hands-on Course depending upon the duration and Type of procedure, credit points will be allotted by the State Dental Council.

9. Implementation would be initially on a voluntary basis on a self assessment Pro-forma submitted at the end of each year to the State Dental Council during renewal of Registration, that would be subject to a random audit.
10. The CDE provider has to submit the following details along with the proposal, one month in advance of the date of the CDE program to the Registrar, Karnataka State Dental Council, No.23, Appajappa Agrahara, 1st Main Road, Chamarajpet, Bangalore - 560 018.
  - a) The Title of the Course / Program.
  - b) Date, Time, Duration and Place.
  - c) Course Curriculam / Content, Learning Objectives, Target Groups.
  - d) Speakers/Faculty CVs, Profiles, with Copy of the Registration Certificates of respective State Dental Council (including Foreign Faculty as well). A provisional registration is a must for Foreign Faculty if they are working on patients.
  - e) Details of Lecture, Demonstration and Hands-on. (clinical procedure).
11. The request for CDE credit points should be made by the CDE Provider in a prescribed form (available in a downloadable format from the website) electronically and through the hard copy subsequently, so as to reach the Karnataka State Dental Council at least 30 days

before the event. Other organisations, Academic bodies, there will be a processing fee of Rs. 1000/- per hour, Rs.6000/- per day with every application and Rs. 18,000/- for 3 day's CDE Program with a maximum of 18 points awarded at a time for one event. DCI Recognised Colleges will not be charged any fee for awarding CDE Points if the Registration is free, otherwise a nominal fee of Rs. 1000/- per day to be paid to the State Dental Council.

12. The approval will be sent to the CDE provider within 15 days after receiving the request for the award of credit points which will be displayed and get a seal done from KSDC on the certificates to be issued by the CDE provider to the participants.
13. Within 15 days of the completion of the event, all the CDE providers should submit the following details in Excel Format (e.g. Sl.No., Date, KSDC Reg. No., Name, Attending Hours, Qualification, Phone No., Email, Claimed Credit Points, Remarks) to the Registrar, Karnataka State Dental Council, No. 23, Appajappa Agrahara, 1st Main Road, Chamarajpet, Bangalore - 560 018.
  - a) A complete list of participants with the Registration Number with date of the Registration related CDE credit points.
  - b) A feedback form (prescribed format will be made available on the website).
  - c) Any changes in the final completed program list in comparison with the one submitted earlier

should be brought to the notice of the State Dental Council.

14. The Delegates should enter their Karnataka State Dental Council Registration Number and Signature while registering with the program, during their entry at the venue on the 1<sup>st</sup> day of the program itself.
15. After the program, a short report of the program and list of participants with their Karnataka State Dental Council Registration Number and Signature should be submitted to the Registrar, Karnataka State Dental Council within 7 days.
16. Assessment Form of the CDE Program by the participants is also be sent to the State Dental Council for the feedback about the Course.
17. In case of violations of the Regulation, the CDE Committee will examine the same and recommend for necessary action.

**FEEDBACK FORM FROM THE PARTICIPANT**

Name of the participant \_\_\_\_\_ Date \_\_\_\_\_

Name of the Speaker: \_\_\_\_\_

Sl. No.	Items for observation during CDE Programme	Poor 0	Below Average 1	Average 2	Good 3	Verygood 4
1.	Ability to respond to questions on the Topic/subject					
2.	Audio-Visual aids used					
3.	Ability to discuss the Topic					
4.	Clarity of presentation					
5.	Any other observation					
6.	<b>Total Score</b>					

**KARNATAKA STATE DENTAL COUNCIL  
RENEWAL OF REGISTRATION**

**SELF ASSESSMENT FORMS FOR CDE POINTS**

All Registered Dental Surgeons would need to accomplish 100 points in 5 years and 20 CDE points per year.

Over a period of 5 years, every one should acquire 6 credit points for Ethics and Jurisprudence, 6 points for Sterilization, Infection Control and Waste Management and 6 points for CPR and Basic life support system.

Name	
Father/Mother's Name	
Date of Birth	
Date of Registration	
Registration No.	
Date of Renewal	
Phone No.	
Email ID	

Assessment year.....

1. Mandatory CDE requirements fulfilled for the above mentioned year.....credit points.
2. If necessary documentary proof in support of the verifiable CDE points attached. Yes/No
3. The total number of points achieved during the above mentioned year.
4. Whatever stated herein above is true and correct to the best of my knowledge and belief.

Dated:

Signature

**KARNATAKA STATE DENTAL COUNCIL**

**SELF DECLARATION**

- I have fulfilled/I have to fulfill the mandatory CDE requirement for next year / above mentioned year.
- I have submitted / I will submit the necessary documentary proof in support of verifiable CDE points.
- I have earned / will earn.....CDE Points in the year.....
- I am / I will be eligible for renewal of my Registration for the year.....
- I am aware about CDE Program and I will attend the CDE Program and will submit the relevant documents at the time of the Renewal of my Registration next year.

Thanking you,

*Yours sincerely,*

Signature

Name_____
Registration No. _____
Address_____
_____
Phone _____ Mobile _____
E-mail ID _____
Dated_____